

**Minutes of the Jasper Community Arts Commission
City of Jasper, Indiana
November 3, 2009**

The regular meeting of the Jasper Community Arts Commission was held at 4:30 p.m. on Tuesday, November 3, 2009, at the Jasper Arts Center. The Pledge of Allegiance was recited, and then roll call was held with the following **Commission Members Present:** Mike Jones, Kendall Martin, Don Weisheit, Doug Abbett, Robin Norris, Norma Kreilein and Mickey Seger (arrived at 4:40 p.m.). **Commission Members Absent:** Greg Stoner, Ann Hilgefert, Pat Thyen and Nanette Parsons. **Staff Members Present:** Kit Miracle, Doreen Lechner, Amy Laakman, Donna Schepers, Karen Grewe and Dalesse Bowles. **City Attorney:** Sandy Hemmerlein. **Guests in attendance:** Herald Reporter Kasey Hawrysz and Forest Park High School students: Kate Meyer, Stafanie Brockman, Cheyenne Arnett, Alexis Merkley, Kaitlin Emmert and Hannah Backer.

APPROVAL OF MINUTES

Norma Kreilein moved to approve the minutes of the August meeting. **Don Weisheit** seconded. Motion passed 6-0.

City Financial Statement

Kendall Martin moved to approve the claims and financial statement. **Doug Abbett** seconded. Motion passed 6-0.

Mike Jones asked the guests from Forest Park High School to introduce themselves.

COMMITTEE REPORTS

Director's Report/Performing Arts

Kit reported.

- The \$4000 that was approved this summer to be moved from the Contractual Services to Equipment is now reflected in the budget. The \$5000 approved last month to be moved from Contractual Services to Equipment will be reflected after we receive information from Sharon at the city.
- The Budget we received from the city has all the salaries lumped together with the exception of the Director's salary. Kit would like to move some money from the part time employee line (119) to the gallery attendant line (118) and the technical building assistant (116). These two positions are running close on hours. This will be an internal move but does not change the budget.
- *Note: At 4:40 p.m. Mickey Seger arrived.*
- **Robin Norris** moved to move some money from line 119 to lines 118 and 116. **Norma Kreilein** seconded. Motion passed 7-0.
- October was a very busy month. *Tommy Emmanuel* was well received. We opened the house for *Leon Redbone*. *Hot Peas 'N Butter* was not as well attended as hoped. But they performed in the schools as well. We have about 138 tickets to sell for *To Kill A Mockingbird*, about 31 to sell for *Laura Simms* and about 170 for *Ball in the House*.
- The City has provided us with new guidelines for interns. Kit asked for permission to continue our partnership with Jasper High School and the intern program for next semester. There is no cost to us for this internship. **Doug Abbett** moved to pursue an intern from Jasper High School. **Robin Norris** seconded. Motion passed 7-0.
- Diversity project: a Roundtable discussion with several members from different walks of life from our community will be held on November 17, 2009 at the Vincennes University Jasper Campus Auditorium.

Building and Structure Report

Doreen reported.

- Doreen asked that we open the quotes we received on the sound system. Doreen contacted 5 companies. We received 3 bids: Concept Sound & Light, Inc., ESCO Communications, Inc., and Spectrum Sound, Inc. Amount of quotes included 6 box, 4 box and booth. The bid quotes were opened by Sandy Hemmerlein and read aloud to the Commission members as follows: Concept Sound & Light, Inc. 6 box - \$31,896, 4 box - \$26,049, booth - \$1,525; ESCO Communications, Inc. 6 box - \$29,844, 4 box - \$26,024, booth - \$3,840; Spectrum Sound, Inc. 6 box - \$29,792, 4 box - \$25,090, booth - \$2,450.
- Bids were not received from Fairchild Communication Systems, Inc. and M&L Sound Inc. These bids are significantly higher than the bids we received this summer. Discussion followed. Doreen asked to excuse herself to study the bids and to return before the end of the meeting.
- The mixer that was approved for purchase last month was very beneficial to the *Hot Peas 'N Butter* performance.
- Doreen returned to the meeting. The equipment list is the same on all 3 bids. Our options, based on our budget, is to go with the 4 box and the booth monitor or the 6 box and add the booth monitor later. The low bid for either the 4 box or 6 box is Spectrum Sound, Inc. Discussion followed. Kit will ask Sharon at the City if we can move an additional \$3000 from Contractual Services to Equipment so we can get the 6 box and the booth at the same time. **Don Weisheit** moved to have Kit request to move \$3000 from Contractual Services to Equipment. **Mike Jones** seconded. Motion passed 7-0.
- **Doug Abbett** moved to rescind the offer from the 1st bidding and release the bid at the company's request. **Robin Norris** seconded. Motion passed 7-0. Doreen will notify the company that we cannot do what they asked so we are releasing them from the bid.
- **Mike Jones** moved to go with the 6 box and the booth with Spectrum if the additional money can be shifted. If the money cannot be shifted, to go with the 6 box and the booth at a later date. **Don Weisheit** seconded. Motion passed 7-0.

Education Report

Donna reported.

- Donna welcomed the students from Forest Park High School.
- *Hot Peas 'N Butter* kicked off our educational series in the school. They played to mixed reviews. The artist's material was the same as they played for our family series. So it was not age specific to the kids in our school. The language was of Latin origin and educational and the quality of the music was very good. Students attended from Ireland, 10th Street, Holy Family and Precious Blood. The program was held at 10th Street because the principal specifically requested the program to be performed at the school.
- The next program was held for teachers. Karen Erickson made her 4th visit to our community to work with teachers in grades 2 through 5 which were teachers from Ireland and 10th Street, as well as, education students from VUJC.
- November 16, we have *Laura Simms*, storyteller, coming to Jasper to work with 8th grade students. She will also perform on our Backstage series.
- Donna gave a standing ovation to Amy Laakman for the *Walk a Mile in My Shoes* project.

Visual Arts Report

Amy reported.

- Amy thanked her volunteers and staff for their help with the project.
- Audubon exhibit was a high success. Good comments in our guest book. We had 2 artwork sales. William Zimmerman, an artist, was very appreciative to have been asked to be a part of this exhibit.
- Amy invited all to view the *Walk a Mile in My Shoes* exhibit. She is encouraging her students to discuss, and she invited all to discuss diversity and the exhibit.

Project Coordinator Report

Dalesse reported.

- October was a busy month. She added to the advertising Kit and Amy had already started. She took fliers to the schools, restaurants, libraries and city hall for *Hot Peas 'N Butter*.
- Dalesse has taken information and emailed information to teachers at the schools for *To Kill A Mockingbird*.
- She is working on updating the databases for the teachers in the area.
- Dalesse is also working with Amy on the volunteer reception in December. Bill Storey has been lined up as our musician for the event and catering will be provided by Meyers.
- She has also been working with Kit on a marketing plan and worked with Doreen on the *Hot Peas' N Butter* performance in the school.

Region 11 Report

Kit reported.

- The Grant Award Ceremony was nicely attended. We have not received the money yet from the state, but we will process the checks as soon as the money is received.
- INteract will meet on Tuesday, November 24. Susan Britsch, Indiana Arts Commission, will provide a free class on how to apply for IAC artist grants.
- The Independent Contractor is not on board yet. She is still waiting to hear from the state on the Worker's Comp part of the insurance.

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New Business

- Mike reported that we need a committee to recommend a slate of officers for the next year. Don Weisheit and Kendall Martin will serve on the committee.
- Mike is scheduled to be at the City Council Meeting on December 23. He will be out of town and asked if someone can fill in that month. Norma Kreilein volunteered to go in December. Mike will attend the meeting in November, in Judy Lautzenhiser's place.
- In January a new schedule for sign-up for the City Council Meetings will be available for 2010. The meetings are the Wednesday following the 3rd Monday of the month at 7:00 p.m. at Jasper City Hall.
- Mike announced that *Friends of the Arts* is having a home tour and silent auction on November 22, 2009. If anyone wants a poster, see Mike.
- Mike urged the student visitors, as they finish their high school careers and college pursuits and get jobs, to get involved in their communities with some type of community service.

Old Business

Adjournment

Norma Kreilein moved to adjourn at 5:35p.m. **Don Weisheit** seconded. Motion passed 7-0.

Mike Jones

Attested